

**Magnolia School District
Board of Education
Regular Meeting
Minutes
August 30, 2016
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Roll Call	Mrs. Joyce Albrecht	Present
	Mr. Nick D'Amico	Present
	Ms. Rebecca Ammen	Present
	Mrs. Jennifer Gray	Present
	Mr. Edward Hoban	Present
	Mrs. Rebecca Lang Staffieri	Present
	Mrs. Karen Sorbello	Present

Other Attendees Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Frank P. Cavallo, Jr. Solicitor

Mission Statement Mission Statement was read by Mrs. Rebecca Ammen

PTO Presentation Motion to approve the attached field trip list.

Motioned by Nick D'Amico, Seconded by Rebecca Ammen

Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (7-0-0)

Motion Approved

Approval of Minutes

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on June 21, 2016.
- Minutes of the Special Board of Education meeting held on August 3, 2016.

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Vote: To approve Minutes

Voice Vote. All in favor*

***Rebecca Ammen Abstained 8/3/16 Meeting**

Motion Approved

**Audience
Participation I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Edward Hoban, Seconded by Rebecca Ammen

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

**Close – Audience
Participation I**

Close Audience Participation I

Motioned by Edward Hoban, Seconded by Rebecca Ammen

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOE Business

BOARD OF EDUCATION BUSINESS

Unfinished Business

- None

New Business

- None

**State and Local
School Board
Association**

- Karen Sorbello – Mentioned workshop end of October

**Superintendent's
Report**

Superintendent's Report

Motion to Approve General Items 1 and 2

**Charlene Finley –
Stipend Next
Generation Science
Standards 6 thru 8**

1. Ratification of Mrs. Charlene Finley to align the Next Generation Science Standards for grades 6 thru 8 at a stipend of \$525.00 (15hours at \$35.00 an hour)
2. Ratification of Mrs. Sandy Brosious to work two additional hours during the summer cataloging and computerizing the collection of books for the Media Center at a rate \$10.00an hour

**Sandy Brosious -
Additional Hours
during the summer**

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (7-0-0)

**Jessica Moore –
Teacher's Aide
Effective 9/1/16**

Motion Approved

Motion to Approve General Items 3 thru 5

**Lilian Okan –
Teacher's Assistant
Effective 9/1/16**

3. Mrs. Jessica Moore as a Teacher's Aide effective September 1, 2016 on Step 6 at a starting salary of \$12,562
4. Ms. Lilian Okan as a Teacher's Assistant effective September 1, 2016 on Step 2 at a starting salary of \$14,326
5. Mrs. Krista Rambow as substitute teacher for the 2016-2017 school year at a rate of \$80.00 a day

**Krista Rambow –
Substitute Teacher
16-17**

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (7-0-0)

Motion Approved

Motion to Approve Workshops Item 1

**Cara Jedlicka –
Workshop 10/5/16**

1. Mrs. Cara Jedlicka to attend a workshop entitled Special Education Law in NJ on October 5, 2016 in Mt. Laurel, NJ at a cost of \$199.00

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (7-0-0)

Motion Approved

**Language Arts
Literacy
Curriculum grades
Pre K thru 8**

Motion to Approve Curriculum Items 1 and 2

**Science Curriculum
Grades 6 thru 8**

1. The Language Arts Literacy Curriculum for grades Pre k thru 8
2. The Science Curriculum for grades 6 thru 8

Motioned by Edward Hoban, Seconded by Rebecca Ammen

**Vote: To approve Curriculum Items 1 and 2
Voice Vote. All in favor**

Motion Approved

**Uniform State
Memorandum of
Agreement 16-17
Magnolia Public
School and
Magnolia Police
Department**

Motion to Approve Plans/Services Item 1

1. The Uniform State Memorandum of Agreement for the 2016-2017 school year between the Magnolia Public School District and the Magnolia Police Department

Motioned by Edward Hoban, Seconded by Rebecca Ammen

**Vote: To approve Plans/Services Item 1
Voice Vote. All in favor**

Motion Approved

Motion to Approve Plans/Services Items 2 and 3

Nurse's Plan 16-17

2. The Nurse's Service Plan for the 2016-2017 school year

**Submission to the
Camden Co. Office
of Ed for request to
establish a self-
contained classroom
16-17**

3. Submission to the Camden County Office of Education for a request to establish a self-contained classroom for the 2016-2017 school year
(letter attached)

Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen

Vote: To approve Plans/Services Items 2 and 3

Voice Vote. All in favor

Motion Approved

Motion to Approve Trips Item 1

Walking Trips 16-17

1. All walking trips for the 2016-2017 school year

Motioned by Edward Hoban, Seconded by Jennifer Gray

Vote: To approve Trips Item 1

Voice Vote. All in favor

Motion Approved

Motion to Approve Policy Item 1

**Revised Policies and
Regulations from
Strauss Esmay**

1. The following revised policies and regulations from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.)

Polices: 1220, 3125, 3240, 5339 and 8441

Regulations: 5330 and 8441

Motioned by Jennifer Gray, Seconded by Rebecca Ammen

Vote: To approve Policy Item 1

Voice Vote. All in favor

Motion Approved

**Thank You Letter
from Commander
Howard Morgan –
Dress down day
donation**

Informational Items:

1. Commander Howard Morgan from the Magnolia American Legion Post 370 sent a thank you letter for the dress down day donation (letter attached)

**Building and
Grounds**

A.Building and Grounds

1. Security: Superintendent discussed

Curriculum	<u>B. Curriculum</u> 1. Teacher Evaluations – All evaluations to begin in September <ul style="list-style-type: none">• Walkthroughs – to begin in September• Long evaluations – to begin in September• Short evaluations – to begin in September
Finance	<u>C. Finance</u> - None
Interdistrict	<u>D. Interdistrict</u> 1. 2016/2017: Superintendent updated
Negotiations	<u>E. *Negotiations/Contractual (Executive Session)</u> - None
Policy/Procedure	<u>F.Policy/Procedure</u> - None
Public Relations/Liaison	<u>G. Public Relations/Liaison</u> – None
Student/Parental Issues and Concerns	<u>H. Student/Parental Issues and Concerns</u> 1. Discipline: Superintendent discussed 2. Uniforms: Superintendent discussed
Principal's Report	<u>I Principal's Report</u> - None
Board Secretary Report	BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT Board Actions:
Board Actions	Motion to approve Items A thru C
Monthly Reports	A. Monthly Reports The Budget Summary and Revenue Summary for the month of May 2016 (Attachment A1 and A2) and June 2016 (Attachment A3 and A4).
Transfer of Funds	B. Transfer of Funds The attached transfer list, with the recommendation of the Superintendent, for the month of May 2016 (Attachment B1) and June 2016 (Attachment B2).
Financial Reports	C. Financial Reports 1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2016 and June 2016.

The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (**Attachment C1 & Attachment C2**)

2. Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2016 and June 2016. The Treasurer’s Report and Secretary’s report are in agreement for the month of May 2016 and June 2016. (**Attachment C3 & Attachment C4**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motioned by Jennifer Gray, Seconded by Rebecca Ammen

Roll Call Vote. All in favor: Albrecht, Ammen, D’Amico, Gray, Hoban, Sorbello, and Lang Staffieri (7-0-0)

Motion Approved

Motion to approve Item D

Warrants

D. Warrants

The attached bill lists:

- June & July 2016 payroll (**Attachment D1**)
- June through August 2016 warrants (**Attachment D2**)

Motioned by Edward Hoban, Seconded by Rebecca Ammen

Roll Call Vote. All in favor: Albrecht, **Ammen, D’Amico, Gray, Hoban, Sorbello, and Lang Staffieri (6-0-1)**

****Mrs. Ammen abstains to Item D with regard to the State of New**

Jersey and or its agents.

Motion Approved

Motion to approve Items E thru M

Business

**Administrator –
NJBA Workshop
10/25/16 thru
10/27/16**

E. Convention – To approve board members, Superintendent, and business administrator to attend the NJSBA Workshop on October 25-27, at a cost of \$1,400.00 (group rate) for the convention, \$97.00 per night per room for the hotel, plus additional related travel expenses.

**WB Mason Contract
2016-2017**

F. Non Fair and Open – To award non fair and open contract to WB Mason for the 2016-2017 school year for various supplies.

**Rehab Connection
Contract 16-17**

G. Non Fair and Open – To award non fair and open contract to Rehab Connection for the 2016-2017 school year for physical therapy services at a rate of \$78.00 per hour.

**Lilich Corp.
Contract 15-16**

H. Non Fair and Open – To award non fair and open contract to Lilich Corporation for the 2015-2016 school year in the amount of \$25,200.00 for asbestos removal completed during the school year.

**CM3 Service
Agreement 16-17**

I. CM3 - To approve service agreement with CM3 in the amount of \$13,248.00 for the 2016-2017 school year.

Meal Prices 16-17

J. Meal Prices – To approve the following food service meal prices for the 2016-2017 school year:
Adult Breakfast \$1.65

IDEA Grant 16-17

K. IDEA Grant – To approve submission and acceptance of the 2016-2017 IDEA Grant in the following amounts:
IDEA Basic - \$135,739.00

IDEA Preschool - \$7,186.00

**Kingsway Learning
Tuition Contract
Student
#3963950202 16-17
and ESY**

L. Tuition Contract - To approve tuition contract with Kingsway Learning Center for student #3963950202 in the amount of \$59,456.32 for the 2016-2017 school year (ESY included).

**GCSSSD Tuition
Contract Student
#6443053032 and
#2647263793 ESY
Only 16-17**

M. Tuition Contract - To approve tuition contract with Gloucester County Special Services School District for student #6443053032 and #2647263793 in the amount of \$4,060.00 for the 2016-2017 school year (ESY only).

Motioned by Jennifer Gray, Seconded by Rebecca Ammen

Items F thru K

Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (7-0-0)

Items E, L and M

Roll Call Vote. All in favor: Albrecht, **Ammen, D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (6-0-1)**

****Mrs. Ammen abstains to Items E, L and M with regard to the State of New Jersey and or its agents.**

Motion Approved

LRFP – Garrison Architects to amend the Long Range Facilities Plant

Motion to approve Item N

N. LRFP – To approve Garrison Architects to amend the Long Range Facilities Plan to include the following projects: floor renovations, paint, asbestos removal, bathroom renovations, alarm and security system repair/replacement, playground replacement, and asphalt resurfacing

Motioned by Edward Hoban, Seconded by Nick D'Amico

Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Gray, Hoban, Sorbello, and Lang Staffieri (7-0-0)

Motion Approved

Audience Participation II

Open Audience Participation II

Motioned by Edward Hoban, Second by Rebecca Ammen

**Vote: To Open Audience Participation II
Voice Vote. All in favor**

Close Audience Participation II

Closed Audience Participation II

Motioned by Edward Hoban, Seconded by Rebecca Ammen

**Vote: To Close Audience Participation II
Voice Vote. All in favor**

Recess into Closed Session

RECESS INTO CLOSED SESSION at approximately 8:10 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:25 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is **Personal – Psychiatric Evaluation**);

IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Edward Hoban, Seconded by Jennifer Gray

Vote: To Enter Executive Session

Voice Vote. All in favor

Action will Not be taken after Executive Session

**Resumption to
Public Portion of the
Meeting**

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 8:11 pm

Motioned by Edward Hoban, Seconded by Nick D'Amico

Vote: To approve Resumption of Public Portion of the Meeting

Voice vote. All in favor.

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 8:12 pm by Edward Hoban, Seconded by Rebecca Ammen.

Vote: To Adjourn meeting
Voice Vote. All in favor

Respectfully submitted,

Greg Gontowski
Board Secretary

